

MEETING AGENDA

1. WELCOME

2. APPROVAL OF MEETING MINUTES (February 2, 2021)

3. NEW BUSINESS

- Implicit Bias Training for Teachers and Staff (*Meline/Vigil*)

Review List of Providers

Review Request for Proposal

Review Process and Schedule

Review Matrix

4. OLD BUSINESS

- Student Resource Network/RHS Families Resource (*All*)
- Community/Parent Town Hall (*Vigil*)
- Book Club (*Vigil*)
- Student Handbook edits – (*Richardson/Meline*)

5. NEXT STEPS

Review and update/prioritize the following is a comprehensive list of things that the School Site Council has discussed over the past year.

- Faculty survey
- Education on Racism (Rally, Assignments, etc.)
- Staff Handbook/Professional Code of Conduct
- SEL (Breaking it into 3 pieces; focusing/[students]identifying themes)
- Google Classroom for Parents
- Student teachers
- Home visits/incoming freshmen
- **Community centers**
- Student ambassadors

6. NEXT MEETING/ADJOURN

LIST OF PROVIDERS (6)

Center for Racial Justice Education

[Center for Racial Justice Education](#)

Inclusion Culture

<https://inclusionculture.com/>

Shaw Law Group

<https://shawlawgroup.com/>

Emotional Intelligent Equity and Inclusion

[Emotionally Intelligent Equity and Inclusion](#)

The National Training Institute on Race and Equity

[The National Training Institute on Race and Equity](#)

Dr. Darlene V. Willis

President/CEO

[Empowering Parents](#)

www.empoweringparents.org

Co-Executive Director

[Concerned Parents Alliance/College Bound Programs](#)

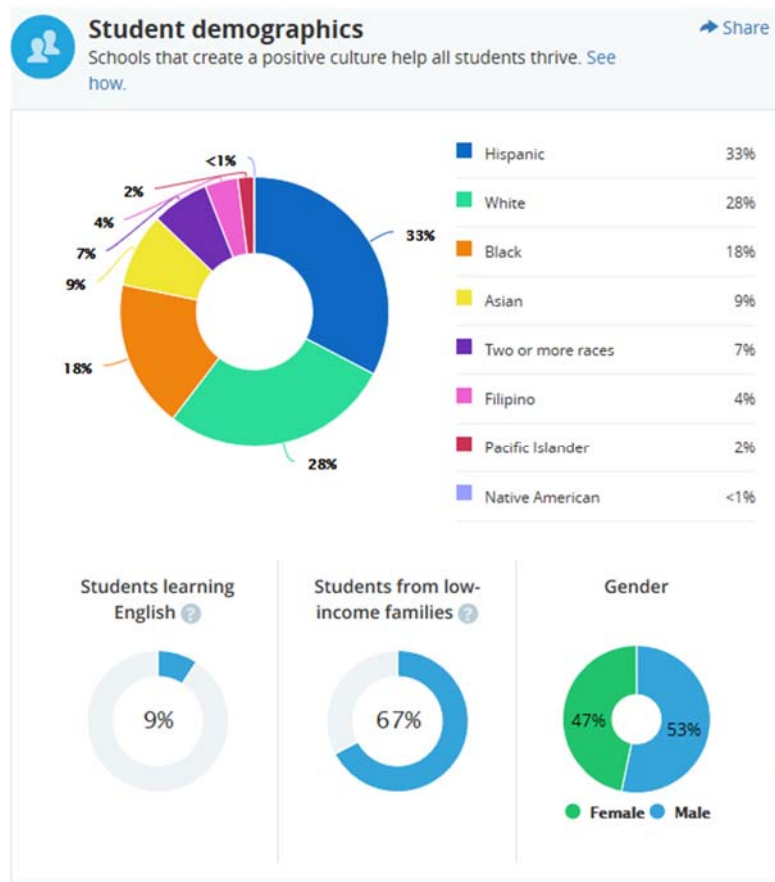
Rosemont High School is soliciting proposals from third-parties to provide anti-bias/anti-racist training for its administrators, teachers, counselors, and support staff, before the end of this school year or before the students return to campus (whichever comes first). Proposals are due March 19, 2020 by 3:00pm.

Background

Rosemont High School is a Title I school located in Sacramento, California.

<https://rosemont.scusd.edu/>

The Student Demographics (from *Great! SCHOOLS.org*) are given below. In addition to the required curriculum, the campus offers academies focused on Engineering, Construction & Design, Culinary, and LEAD which is an AP/Honors program.



Scope

Many teachers at Rosemont High School have been asking the administration on campus and the school district for anti-bias training. Nothing of substance has materialized from the district. For this reason, the Committee on Student Equity has been working through the School Site Council and Community to address this need with the administration resulting with this request for

proposal. The relationships between students and teachers and teachers and leadership are important to the success of this training. It is extremely important for student equity. A cross-functional team with representation from all groups will be included in the evaluation, interview, and selection process.

It is recommended that a climate evaluation be included in the proposal to customize the training to the needs of the teachers, counselors, support staff, and administration. This could include interviews, assessment tools, and small or large group meetings. Note that all meetings at this time are planned to be in video-conference format (Zoom), which is the current direction provided on the Sacramento City Unified School District website.

‘Under the operative executive orders (PDF) and 2020-21 Budget Act, schools must comply with orders and guidance issued by the California Department of Public Health (CDPH) and relevant local public health departments. Schools may comply with guidance from other federal, state, local, and non-governmental sources, to the extent those guidelines are consistent with state and local public health directives.’”

Deliverables

Due to the relatively short turnaround time for the proposals, the format of proposals is flexible. All proposals shall be provided in PDF format by 3:00pm on Friday, March 19, 2021. They shall be emailed or linked (for download) to the principal, Elizabeth Vigil at Elizabeth-Vigil@scusd.edu.

Proposals will be evaluated for weighted categories which include the following:

- Quality of Proposal
- Scope of Work Proposed
- Experience with Schools
- Consultant/Project Team Qualifications
- Schedule for Training Delivery
- References/Client List

Please include three references or current clients that we may contact regarding your services.

Schedule

March 2, 2021 – Confirm list of interested consultants.

March 3, 2021 – Request for Proposal Distributed.

March 19, 2021 – Proposals are due by 3:00pm

March 22, 2021 – Proposals are reviewed and interviews scheduled.

Note: March 29 – April 2 (Spring Break)

March 31, 2021 – all proposers notified.

April 5, 2021 – contract awarded.

FOR CONSULTANT INTERVIEWS

Categories	Points
Quality of Proposal	15
Scope of Work proposed	25
Experience with Schools	20
Consultant/Project Team Qualifications	15
Schedule	20
References	<u>5</u>
	100

Assign points from column above based on the category.

Name	Quality	Scope	Experience	Qualifications	Schedule	References	Totals
<i>Fred Flintstone</i>	<i>15</i>	<i>20</i>	<i>15</i>	<i>15</i>	<i>2</i>	<i>5</i>	<i>72</i>
							<i>0</i>
							<i>0</i>
							<i>0</i>
							<i>0</i>
							<i>0</i>

example